

(Must comply with conditions next page for use and for valid signature)

Customers Name:				
Address:				
Telephone:	Mobile:	Email:		
Other Contact Details:				
Description Of Agreed Private Work To Be Done:				
# (TasNetworks Rep. to complete):		Ready Reckoner Link	Work Order No.	Start Date :
# Est. Cost (excluding GST):		EWC No.	CEC No.	Est. Hours:
Signed & Agreed For TasNetworks – <u>Note: Electrical Practitioner to fill out EWC and sign “certification section” page 2 of this form as alternative to giving copy of EWC to customer.</u>		Signature:		
Name In Block Letters:		Employee No.:		
Date:		Comments:		
TasNetworks will undertake the work as soon as practical, and on the following conditions :-				
<ol style="list-style-type: none"> 1. The Customer accepts that the quote is based on the Work as described. Variations to the Work may be required by TasNetworks or requested by the Customer, and it is at TasNetworks' sole discretion as to whether to agree to carry out the Works as varied. Variations will include circumstances where information on the nature of the Work (for example, site conditions) materially differs from that understood by TasNetworks at the time of quoting. The above estimate is given in good faith. The Customer will be invoiced the Actual Costs plus GST. 2. In relation to the Work, TasNetworks will invoice the lesser of the Quote and the actual costs incurred by TasNetworks to perform the work. The Customer will pay the invoice in accordance with the terms of the invoice. 3. In relation to variations to the Work, TasNetworks will invoice all reasonable actual charges associated with a variation and the Customer will pay the invoice in accordance with the terms of the invoice. TasNetworks will use all reasonable endeavours to consult with the customer in relation to any variations, however the Customer acknowledges that given the urgent nature of the Works, TasNetworks may not be able to give the Customer an estimate or quote for any variation prior to completing the variation. 4. The Customer will provide TasNetworks with all information and access reasonably requested for the safe and efficient conduct of the Work by TasNetworks. 5. The Customer will provide TasNetworks with all information and access reasonably requested for the safe and efficient conduct of the Work by TasNetworks. 6. The Customer will provide TasNetworks with all information and access reasonably requested for the safe and efficient conduct of the Work by TasNetworks. 7. Note: Regardless of any work done by TasNetworks on privately owned supply assets, including installing new assets or replacement of existing assets, the customer always retains ownership of those assets. 				
Customer Acceptance: I/We hereby accept the above conditions and authorise the work to be carried out and undertake to pay TasNetworks the Actual Costs of the work as set out in the Invoice within Thirty (30) Days of the date of the Invoice. I/We acknowledge that interest will be charged on Overdue Accounts.				
Signed for Customer:		Date:		
Name In Block Letters:				
Company or Business – Title of Signing Officer:			Emp. No.	
Details Of Any Variations from above Agreed Private Work To Be Done:				
Description Of Agreed Variation Of Work :				
# (TasNetworks Rep. to complete):		Work Order No.	Start Date :	
# Estimated Cost (excluding GST):		EWC No.	CEC No.	Est. Hours:
Signed & Agreed For TasNetworks - Signature:				
Name In Block Letters:		Employee No.:		Date:
Comments:				
Signed for Customer:		Date:		
Name In Block Letters:				
If Company or Business – Title of Signing Officer:			Emp. No.	

A

B

CONDITIONS FOR DOING PRIVATE WORK AND USE OF AUTHORISATION FOR PRIVATE WORK FORM (AFPWF)

1.0 Conditions For Doing Private Work

No work on privately owned electricity supply assets shall be done by TasNetworks employees unless:-

- 1) The TasNetworks crew is onsite in response to a distribution network fault; AND
- 2) The required work is urgent in nature and can be completed by the team attending the fault; AND
- 3) The customer has been informed they have the option to engage a private Electrical Contractor or Power line Contractor; AND
- 4) The customer has declined to engage a private Electrical Contractor/Power Line Contractor; AND
- 5) An agreed "Authorisation For Private Work" form is completed and signed.

In all other situations, TasNetworks employees must not work on privately owned supply assets and customers must engage an Electrical Contractor or Power Line Contractor to complete the required work (refer to list available on TasNetworks Web Site).

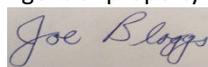
If a customer is unable to engage a private [Electrical Contractor/Power line Contractor](#), Customer Advocacy can be contacted via ph: 0362716119 for assistance and support.

NOTE: An Electrical Work Certification (EWC) form must be completed for all work done on privately owned electricity supply assets and, copy emailed to regulator.requests@tasnetworks.com.au.

2.0 **Section A On Form** Only fill out and sign off Section A on the form unless Section B applies.

3.0 **Section B On Form** Only fill this out if a variation for additional work applies.

4.0 **Valid Customer Signature.**

The AFPWF is only valid and legally binding if signed by owner of the property or, the Real Estate Agent or property owner for a rented property (tenant not authorised to sign) and, customer signature is hand written e.g. 

Note: Typed text from keypad, e.g. Joe Bloggs or initials  are not valid signatures

5.0 **Valid TasNetworks Employee Signature**

Same as 4.0 and, must be signature of person who scoped the works to be done and produced the cost estimate and is authorised to sign the AFPWF.

6.0 **Options For Delivery Of AFPWF And Obtaining Valid Customer Signature :-**

- 1) **Onsite:** Customer hand signs signature using field employee computer.
- 2) **Scanned:** if a customer has access to a printer and scanner, they can email through a signed and scanned copy of the AFPWF.
- 3) **Photo Copy:** If customer has access to a printer but no scanner, they can take photo of signed AFPWF and email it through.
- 4) **Mailed:** Customer can return their signed AFPWF via mail.
- 5) **Email :** A customer can accept the AFPWF in writing over email (without the need for a physical signature). The wording would need to clearly accept the terms set out in the AFPWF, for example: I refer to the AFPWF, sent on 28 March 2022. I agree to the terms in the AFPWF. To ensure that customers are accepting the document correctly, template wording can be provided to customers when the AFPWF is provided and they can be told in this email that email acceptance will need to explicitly state that they agree to the terms in the AFPWF.
- 6) **Verbally:** As long as there is sufficient record of the conversation and acceptance (e.g. if calls are recorded), the AFPWF can be accepted verbally.

NOTE: With any of the above methods, **the acceptance must be appropriately stored/recorded** to ensure this detail can be produced in the event of a dispute – the charges will not be able to be enforced if it cannot be proved the customer consented to them.

I certify that all work and tests have been completed in accordance with applicable work practices, construction standards, Australian Standards, associated legislation & codes of practice and understand this is a license condition.

NAME	LICENCE NO	EMP NO	SEAL NO	SIGNED	DATE

ELECTRICAL CONTRACTOR DETAILS – NOT APPLICABLE TO SERVICE PROVIDERS (SP'S)

NAME	LICENCE NO	ADDRESS	SIGNATORY	SIGNED	DATE
TASNETWORKS	944256	8 Mornington Rd, Mornington			

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